



# Complete Agenda

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CAERNARFON  
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Cymraeg

Mae'r ddogfen hon hefyd ar gael yn Gymraeg.

This document is also available in Welsh.

Meeting

**PORTHMADOG HARBOUR CONSULTATIVE COMMITTEE**

Date and Time

**10.00 am, FRIDAY, 27TH MARCH, 2026**

Location

**Virtual Meeting**

**(for public access to the meeting please contact us)**

Contact Point

**Jasmine Jones**

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(DISTRIBUTED 19/03/26)

## **MEMBERSHIP:**

### **Gwynedd Council:**

Gwilym Jones  
June Jones  
Nia Wyn Jeffreys

Local Member  
Local Member  
Local Member

### **Co-Opted Members:**

Dr Melfyn Edwards  
Provisional  
Provisional  
Provisional  
Provisional  
Robert Owen  
Chris Fisher

Representing Porthmadog Town Council  
Representing Landowners' Interests  
Representing Harbour Interests  
Representing Leisure Interests  
Representing Industrial Interests  
Representing Commercial Interests  
Representing Criccieth Lifeboat Insitution

### **Observers:**

David Williams  
R Medwyn Hughes  
John Brynmor Hughes  
Ian Baylis

Deputy - Aberdyfi Harbour Consultative  
Committee  
Cabinet Member for Economy and  
Community  
Pwllheli Harbour Consultative Committee  
Aberdyfi Harbour Consultative Committee

# **A G E N D A**

## **1. APOLOGIES**

To receive any apologies for absence.

## **2. DECLARATION OF PERSONAL INTEREST**

To receive any declaration of personal interest.

## **3. URGENT BUSINESS**

To consider any items which are urgent matters in the opinion of the Chairman.

## **4. MINUTES**

4 - 10

The Chairman will propose that the minutes of the meeting of this committee, held on 30/09/25, be signed as a true record.

## **5. UPDATE ON HARBOUR MANAGEMENT MATTERS**

11 - 19

To submit a report by the Senior Harbours Officer.

## **6. DATE OF THE NEXT MEETING**

To note that the next meeting of the Porthmadog Harbour Consultative Committee will be held on 30/10/26.

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## PORTHMADOG HARBOUR CONSULTATIVE COMMITTEE 30/09/25

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### **PRESENT:**

Councillor Gwilym Jones (Cyngor Gwynedd) (Chair)  
Councillor Nia Jeffreys (Cyngor Gwynedd)  
Councillor Richard Medwyn Hughes (Cyngor Gwynedd) (Cabinet Member for Economy and Community)

**ALSO IN ATTENDANCE:** Llyr Beaumont Jones (Assistant Head of Economy and Community Department), Bryn Pritchard-Jones (Maritime Service Manager), Daniel Arthur Cartwright (Senior Harbour Officer), Malcolm Humphreys (Porthmadog Harbourmaster) and Jasmine Jones and Gwen Roberts (Democracy Services Officers).

**APOLOGIES:** Councillor June Jones (Cyngor Gwynedd), Chris Fisher (Cricieth Lifeboat Institution), Desmond George, Robert Owen and Melfyn Edwards.

### **1. ELECTION OF CHAIR**

Councillor Gwilym Jones was elected Chair for 2025/26.

### **2. VICE-CHAIR**

Councillor June Jones was elected Vice-chair for 2025/26.

### **3. APOLOGIES**

Apologies were received from Councillor June Jones (Cyngor Gwynedd), Chris Fisher (Cricieth Lifeboat Institution), Desmond George, Robert Owen and Melfyn Edwards.

### **4. DECLARATION OF PERSONAL INTEREST**

No declarations of personal interest were received from any members present.

### **5. URGENT ITEMS**

None to note.

### **6. MINUTES**

The Chair signed the minutes of the previous meeting of this committee held on 04/03/25 as a true record.

It was noted that it was necessary to confirm the decision to elect the three new members noted in the 04/03/25 minutes with the Cabinet. It was expressed that this would be achieved by the 2026/27 period.

### **7. UPDATE ON HARBOUR MANAGEMENT MATTERS**

The following reports were submitted, and members were invited to give feedback on safety matters and harbour operational matters.

- (1) The Senior Harbour Officer's report providing the Committee with an update on Harbour matters for the 2025/26 period.

#### Performance Data

It was noted that moorings agreements in Porthmadog had now increased to 109. It was further noted that the figures for mooring agreements for the 2025 season compared favourably with previous years. Although there were variations between individual harbours, the overall figures had remained constant, which was positive. It was elaborated there had been an 8% increase in the number of mooring agreements in Porthmadog over the last three years.

It was noted that the Service kindly requested all suppliers and mooring holders within the Harbour to provide details of all vessels and their customers to the Harbour office as soon as possible.

It was noted that there had been a 10% increase in the number of powerboats registered with Cyngor Gwynedd this season compared to last year, rising from 2,141 to 2,362. The committee was reminded that powerboats were now registered on-line and were therefore not included in the overall budget, and the statistics related to the customers who came to the office to pay for daily launch fees only.

#### Feedback received about Porthmadog Harbour

It was noted that signs with 'QR Codes' had been positioned around the harbour to receive feedback from users about their experience of the harbour. It was noted that figures received for Porthmadog Harbour demonstrated an increase in the 'positive' feedback, along with the efforts made by the department to further improve the customer and visitor experience. It was explained that this feedback had been very useful in order to improve the service in the harbour.

#### Port Marine Safety Code

It was noted that the Port Marine Safety Code (PMSC) outlined the national standard for all aspects of port marine safety. The recent appointment of Mr Owen Morgan, Harbour Manager for Ceredigion Council, as our new 'Designated Person' was confirmed. It was elaborated that Mr Morgan would carry out the next inspection during the winter months and provide guidance to ensure that the harbour met the latest requirements of the PMSC. It was noted that the Cabinet Member for Economy and Community, Medwyn Hughes, had been appointed as the new 'duty holder'

It was noted that continuous training and development opportunities were being offered to the maritime staff. It was announced that one member of staff had recently completed the 'Harbourmaster Diploma', while another member had started the latest 'UKHMA Harbour Master Certificate' course. They were wished every success with their professional development.

Due to the nature of their work, it was noted that harbour officers occasionally experienced abusive, threatening and aggressive behaviour. To ensure the safety of staff and the public, it was explained that officers now had to wear body cameras to provide them with protection and to record any incidents. It was noted that several cases of serious behaviour had arisen during 2024, but since 2025 the numbers had decreased, which showed the value of the body cameras. It was further noted that requests to receive copies of closed-circuit television recordings of the harbour had been received during the year from North Wales Police.

It was announced that no maritime incidents or accidents had been reported to 'MAIB' so far this year.

#### Trinity House GLA (General Lighthouse Authority)

It was reported that one key priority for the service was to ensure safe navigation for all seafarers using our waterways. It was noted that, as a registered 'LLA' (Local Lighthouse Authority), we carried out regular inspections of the harbour channel to ensure that all Local Navigational Aids were correctly positioned and working properly. It was noted that the latest report concluded that 95.47% of Cyngor Gwynedd's Navigational Aids were available, with the service considered to be in "Good Condition".

#### Financial Matters

The Senior Harbour Officer and Maritime Service Manager provided a brief summary of the Harbour's budgets for the period 01/04/25 – 31/03/26 (August 2025 Review), which was included as an appendix to the report. It was specifically noted:

- There was significant underspend (£12,928) under the buildings heading, which may be due to no work being required as a result of efficient maintenance.
- There was a slight overspend (£3,906) under the employees heading.
- There was a slight underspend (£154) under the transport heading.
- There was a slight overspend (£522) under the supplies heading.
- That a single one-off expenditure of £3,384 had been made to facilitate fencing works on the Harbour compound.
- Overall, an underspend of £3,050 was forecast.
- That income has been better overall this season, but nevertheless, the fact that the registration system had been moved to an online system meant that the majority of the income went to the beaches budget, not the harbour, which explained the shortfall in the income forecast for the season (£5,604).
- That the car park was a good source of income. It was hoped that income targets would be met by the end of the season.

#### Other Key Issues

Several other key issues were identified:

- The work of developing the harbour office and compound had been supported through departmental reserves.
- North Wales Police had asked for footage from the harbour's new CCTV system on several occasions this year to assist with investigations into incidents in the harbour area.

- Several incidents of theft of outboard motors had been reported along the coast; the most recent incident was in Borth-y-gest. The service advises that anyone with relevant information should contact NWP.
- That maritime patrol vessels (the 'Powercats') fully complied with the 'Cat 6' coding requirements after undergoing their annual inspection by the YBDSA.
- It was noted that the service had experienced reduced staffing levels at some supervised sites. However, harbour officers have provided valuable support and assistance when required.
- It was noted that discussions were ongoing with Porthmadog Rowing Club regarding a formal lease agreement for the area within the harbour compound used to store the Club's rowing boats. It was reported that the service had no objections to the proposed agreement and noted that the Rowing Club continued to maintain the area to a high standard.

### Discussion

Congratulations were expressed to the team at Porthmadog Harbour for the results of the positive feedback from the questionnaires. The hard work that went into managing the harbour in order to receive such positive comments was acknowledged. It was asked how many users had responded to the questionnaire and how many responses the 2% percentage equated to. In response, it was noted that on average, approximately 30-35 responses to the questionnaire were received each month.

It was asked what kind of individuals exhibited abusive behaviour towards the harbour workforce. In response, it was noted that it varied, but it specifically related to visitors to the harbour. It was elaborated there had been anti-social behaviour in the vast majority of the incidents, and that body cameras would be effective at deterring such behaviour and reducing tensions.

Disappointment was expressed that the harbour workforce was experiencing abusive, threatening and aggressive behaviour. The right for everyone in the workforce to feel safe was emphasised. It was asked if the body cameras were enough to tackle the problem, or whether the issue needed to be escalated to health and safety/the police. In response, it was noted that all cases were escalated to health and safety and, where appropriate, to the police. It was further noted that training was available to staff on how to respond appropriately to such behaviour, but it was difficult to provide the training to seasonal workers.

It was noted that the attitudes of harbour users had changed since COVID. It was explained that one serious incident had taken place this season at Morfa Bychan beach, where the police had had to attend the scene. It was confirmed that the Council's procedures were followed in all cases of abusive behaviour. It was noted that while seasonal staff did not attend courses relating to dealing with threatening behaviour, they did receive instruction and training from chief officers on how to deal with cases of abusive, threatening and aggressive behaviour.

It was confirmed that the service had good measures in place to respond to incidents of abusive, threatening and aggressive behaviour. It was noted that the service was looking to invest further to order more body cameras, as some were now dated. Gratitude was expressed for having experienced officers within the service who were able to respond appropriately to such behaviour. A view was expressed that there

was no need to escalate the situation at this time, the service had identified the associated risks and was monitoring them constantly.

The residents of Porthmadog had expressed their gratitude for the assistance of the Harbour officers at the beach during the summer.

- (2) The Harbourmaster's report summarised the Navigational and Operational matters that had arisen between March 2025 and September 2025, including maintenance matters.

It was noted that favourable weather had led to increased activity on the water, including yachts, powerboats and more paddle-boards. It was noted that new deep-water moorings had been opened to visitors, which had proven to be popular.

It was noted that for the last two years customers who were already on the books had been asked to use the on-line berth registration system, nevertheless, only 30 out of 106 had registered on-line. It was emphasised that the service was looking to add a 'direct debit' system for the next season.

It was noted that there were two Local Notices to Mariners in operation:

- Local Notice to Mariners No. 5/25. 07-05-2025 Sand Bank Encroachment in the Channel between "Lookout Post" and the "Danger Rock". Mariners were advised to navigate with caution in this area.
- Local Notice to Mariners No. 10/25 (25-08-2025) The Starboard Mark No. 15 was currently off station.

It was noted that 'Dixie' the dragon continued to be a very popular attraction with locals and visitors, receiving positive feedback, especially from children posing next to it for photos. Another notable attraction was the new installation by Howard Bowcott, which was attracting considerable attention. It was noted that the service was investigating the possibility of installing Christmas lights around the harbour. It was noted that discussions were ongoing regarding the relocation of the old hoist to the harbour area as an additional installation.

In relation to the car park, it was noted that the service intended to install a new solar 'Pay and Display' machine in the car park over the winter. It was further noted that concerns had been raised regarding the use of the car park by large vehicles and motor homes, which disrupted the movement of other users. In response, it was noted that new signage had been installed indicating that the car park was not suitable for this type of vehicle.

Regarding Borth-y-gest, it was noted that the floodgates had sustained some damage to the latches. It was elaborated that the service had sought assistance from other departments to rectify the problem. It was further noted that a new bench had been installed near the church, 5 benches had been replaced on the harbour and Porthmadog Town Council had expressed an interest in installing and maintaining two new benches.

Regarding the harbour compound, it was noted that two new concrete pads had been installed to provide a cleaner and more useable work surface. It was noted that new

composite fencing had been installed on the west side of the compound to match the new composite gates at the entrance to the compound. It was explained that future work would include replacing the internal gate, new fencing and planters.

Regarding the harbour office, it was noted that work had commenced to create a new room inside the building to provide a new shared office for the Senior Harbour Officer and the Beaches Officer. It was noted that this had also meant that the canteen could be relocated to a new area, giving more privacy to staff using the changing facilities and toilets.

Regarding events, it was reported that one had taken place during the period under review, namely a 'Vintage Motorbike' event.

It was noted that a sad incident had occurred at the beginning of the period, as harbour officials found the occupant of a boat deceased on the vessel. All staff members were thanked for their work during this challenging time.

### Discussion

It was asked whether a decision had been made as to what decorations/words to put on the buoy which has been placed near the road. In response, it was noted that no decision had been made to date, but any suggestions were welcomed. It was further noted that since it was on a main road, the options were limited in terms of what could be put on it in case it distracted drivers.

The Harbourmaster and his team were thanked for their work over the period. They also thanked the staff who had been present during the sad situation and responded with an emphasis on the importance of considering the mental well-being of staff. It was asked whether the staff had been offered counselling following the incident. In response, it was noted that all members of staff dealing with such situations were offered counselling. It was emphasised that the decision whether to take up this offer was the staff members' own personal decision.

Regarding events, it was asked whether it was worth collaborating with the events officer in the economy department to attract more events to the harbour. In response, it was noted that collaboration work was underway specifically for the harbour's 200th anniversary celebration. It was expressed that there may be room to better promote the harbour's facilities for the next year.

It was asked if a period of engagement would be held locally regarding the decision to move the hoist from Cob Crwn to the harbour. In response, it was noted that the suggestion of having a local consultation was a sensible one. It was noted that the hoist was currently not being maintained, there was risk of losing it after a period of bad weather. It was elaborated that no firm decisions had been made so far, and the department would be willing to leave the hoist at Cob Crwn if this was the best decision. It was confirmed that the next step would involve holding a discussion with the local members.

**RESOLVED To note and accept the report.**

**a. DATE OF NEXT MEETING**

It was noted that the next meeting would be held on 03/03/26.

The meeting began at 5:30pm and ended at 6:36pm.

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(Chair)

<b>Meeting</b>	Porthmadog Harbour Advisory Committee
<b>Date:</b>	27 <sup>th</sup> March 2026
<b>Author:</b>	Senior Harbour Officer
<b>Service:</b>	Maritime Service, Economy and Community Department
<b>Title:</b>	Update on Service Management Matters

## 1 BACKGROUND

- 1.1 The Committee's role is to consider, discuss and advise on matters relating to harbour management, safety and development and receive members' comments on matters relating to Porthmadog Harbour.
- 1.2 The purpose of this report is to provide an update on management issues related to the harbour, inviting feedback or comments from committee members.

## 2. REPORTING ON SERVICE MANAGEMENT MATTERS

The summary below is presented in relation to the performance of the Service.

### i) Performance Data

- 2.1 The data below is collated as part of the Maritime Service's performance management and monitoring arrangements.

Measure	2023/4	2024/5	2025/6
Mooring Agreements			
Porthmadog	106	109	106
Barmouth	71	78	81
Aberdyfi	73	79	83

- 2.2 The figures provided remain consistent with those shared at the October meeting, however during the winter period, the Harbour office has received several enquiries regarding new customer moorings at Porthmadog Harbour. This is an encouraging indication that numbers are likely to raise again compared with previous seasons. The service would like to extend its sincere thanks to the harbour staff for their excellent customer service and professionalism in their roles. Their knowledge and dedication are instrumental in generating the highly positive feedback we continue to receive from local mariners and visiting vessels.

The Maritime Service would also like to remind everyone that the online service for mooring applications and power craft registration will reopen on the 1<sup>st</sup> of April. Registration fees have been adjusted in line with annual inflation, please see below for the latest fees and charges.

The Service also collects data on the customer satisfaction of harbour users:

	2023/4	2024/5	2025/6
<b>Customer Satisfaction</b>			
Excellent	40%	60%	68%
Very Good	30%	24%	24%
Satisfactory	20%	16%	4%
Poor	10%	0%	2%
Very Poor	0%	0%	0%
Unknown	0%	0%	2%

The figures shown are comparable to those reported at the October committee meeting. Due to the low footfall over the winter period, we anticipate a decline in the volume of feedback submitted through the QR code questionnaire. Nevertheless, the feedback received through email correspondence and face-to-face discussions has been extremely positive and well received.

An example below of feedback received from customers:

*"Thank you and the Team for the support this week. The support has been absolutely fantastic and has meant that we have been able to continue to support our most vulnerable residents despite the challenging conditions."*

*"Your willingness to help and your positive attitude meant that we were able to continue to run our services as smoothly as possible. I thank you personally and on behalf of the Service, but I would also like to emphasise how appreciative our carers are of the support you have received. Our carers' jobs can be tough, and it's even harder during the winter months. The nature of the job means that it can be a lonely job, and I'm sure the support they've experienced this week has gone a long way in terms of giving them a sense of appreciation."*

*"Thank you to all the lovely harbour staff at Porthmadog, thank you so much for all your help over the year I am now nearly up to £2000 for my chosen charity."*

*"The office is looking fantastic since the work has been carried out, we love the windows."*

*"Excellent service provided by the assistant Harbour Master when requested to assist with the Pwllheli Harbour hydrographic survey. His experience and knowledge is fantastic and has provided this service a number of times using GP2. We thank him very much. Diolch yn fawr iawn."*

Both positive and constructive observations on the management of the harbour are encouraged, as they help us enhance services we provide.

## ii) **Harbour Safety**

- 2.3 The Port Marine Security Code (PMSC) sets out the national standard for all aspects of port maritime safety.

At the October committee meeting, members were advised that following the appointment of Mr Owen Morgan as the new Designated Person for Cyngor Gwynedd, he would undertake audits of the harbours under the authority of the Maritime department, namely Aberdyfi, Barmouth, Porthmadog and Hafan Pwllheli.

In 2025 amendments to the PMSC introduced clearer guidance and strengthened requirements for stakeholders and organisations operating within harbour limits. These changes were designed to ensure that any overlapping marine safety management systems and plans complement one another effectively. As a result, a national compliance exercise was issued to all harbours to confirm adherence to individual codes and to ensure that appropriate measures were in place to address any necessary amendments.

The department is pleased to announce that Mr Morgan completed the audit in February. Following a positive report, the Service is now in a position to submit its Compliance Statement before the end of March and to publish its PMSC documentation on the Cyngor Gwynedd website.

## **Winter Storms**

During the 2025/26 winter period, the area once again experienced an increased number of storms, predominantly from a South-South-East direction. Only one incident was recorded during this time, involving a small vessel that became submerged alongside the harbour wall due to heavy rainfall and strong winds. No environmental concerns were identified, and the vessel was righted at the earliest opportunity. While it is understood that customers are keen to inspect or prepare their vessel during such conditions, safety must remain the priority and unnecessary risks should be avoided. Customers are also reminded to ensure that vessels and mooring lines are properly maintained.

## iii) **Resources and Budget**

Latest table for the 2026/27 Fees

A summary of budgets for Porthmadog harbour is included below.

Prisiau yn Cynnwys TAW	2025/26	2025/26	2026/27	2026/27	Prices Including VAT
<i>Er manteizio ar y ffi 'lleol' mae yn hanfodol fod dalwr yr angorfa wedi bod yn breswyl yn barhaol a llawn amser yng Ngwynedd am y bum mlynedd diwethaf</i>	Lleol Local Inc. VAT	Eraill Others Inc. VAT	Lleol Local Inc. VAT	Eraill Others Inc. VAT	<i>For a 'local' rate to apply the applicant must have been resident in Gwynedd on a permanent and full time basis for the previous five years.</i>
Tollau Harwr y fedr (Ffi blynyddol. Pob cwch)	52.59	52.59	54.69	54.69	Harbour Dues per meter (Annual fee. All vessels)
Ffi Trwydded Angorfa Stad Y Goron-pob angorfa (Eithrwyd TAW-dim yn daladwy hyd omla)	33.11	33.11	33.11	33.11	Crown Estate Mooring License-all moorings (VAT exempt-not presently charged)
Rhent Angorfa Dŵr Dwfyn + Tollau Harwr Ardal 1	535.10	647.16	561.86	673.05	Deep Water Mooring Rental + Harbour Dues Area 1
Rhent Angorfa Dŵr Dwfyn + Tollau Harwr Ardal 2	498.58	614.89	523.51	639.49	Deep Water Mooring Rental + Harbour Dues Area 2
Rhent Angorfa Gwlyb + Tollau Harwr Ardal 1	481.15	593.36	505.21	617.09	Wet Mooring Rental + Harbour Dues Area 1
Rhent Angorfa Gwlyb + Tollau Harwr Ardal 2	444.59	557.09	466.82	579.37	Wet Mooring Rental + Harbour Dues Area 2
Rhent Angorfa Sych + Tollau Harwr Ardal 1	313.10	380.56	328.76	398.78	Drying Mooring + Harbour Dues Area 1
Trwydded Angorfa-Angorfeydd Praifat (Angorfeydd ol a blaen yn unig)	75.53	75.53	78.55	78.55	Mooring License – Private Moorings per mooring (Fore and Aft Moorings all areas)
<i>Cwch ymwelwyr – Dyddiol neu rhan o ddiwrnod</i>					<i>Visiting Vessels – Daily or part of day</i>
Cwsmeriaid Harwr/Marina Cyngor Gwynedd	15.00		16.00		Gwynedd Council Harbour/Marina Clients
Pob Cwch Ymweld Arall		20.00		22.00	All Other Visiting Vessels
<i>Ardal 4 Borth-y-Gest</i>					<i>Area 4 Borth-y-Gest</i>
Pris y fedr am flwyddyn (Tollau Harwr ddim yn daladwy)	40.76	59.87	43.21	62.86	Price per meter per annum (Harbour Dues not payable)
Cychod Gwieni ar angorfa (Fesul cwch nid fesul HYC)	33.23	33.23	34.89	34.89	Small Yacht & Tenders on mooring (per boat not LOA)
Pris y D.G dyddiol neu rhan diwrnod	1.36	1.36	1.41	1.41	Price per G.R.T per day or part of day
Trwydded Parcio a Lansio – uchafswm 50 llestr	2,384.78		2,480.17		Park and Launch License – max 50 vessels
Ffi Maes Parcio - Hyd at 2 awr	3.00	3.00	3.10	3.10	Car Park Fee - Up to 2 hours
Ffi Maes Parcio - Mwy na 2 awr	6.00	6.00	6.20	6.20	Car Park Fee - Above 2 hours
Diddymu cais angorfa. Gorddewisol	Rule 1/18	Rule 1/18	Rule 1/18	Rule 1/18	Cancellation of mooring (Discretionary)

Ffi Cofrestru Blynyddol	2025/26	2026/27	Annual Registration Fee
Cofrestru Blynyddol	£75.00	£80.00	Annual Registration
<b>Ffi Lansio Blynyddol - Cynnwys Ffi Cofrestru Blynyddol</b>			<b>Yearly Launching Fee - Inclusive of Annual Registration Fee</b>
Trwydded Lansio Blynyddol (1 Ebrill – 31 Mawrth)	£190.00	£196.50	Annual Launching Permits (1 April – 31 March)
<b>Ffi Lansio Dyddiol</b>			<b>Daily Launching Fees</b>
Lansio dyddiol - Llithrfeydd/Traethau Cyffredinonol	£23.00	£24.00	Daily launch – General Slipways/Beaches
Lansio dyddiol - Traeth Morfa Bychan (yn ogystal â £4 ychwanegol ar gyfer parcio)	£27.00	£28.15	Daily launch – Morfa Bychan Beach (plus an additional £4 required for Parking)
<b>Ffi Trosglwyddo / Aildoddiad</b>			<b>Transfer / Replacement Fee</b>
Ceisiadau drwy'r post yn unig i Morwrol@gwynedd.llyw.cymru	£75.00	£80.00	Postal application only to Morwrol@gwynedd.llyw.cymru
<b>Cychod llai na 10 HP a Cychod Hwyllo</b>			<b>Vessels under 10 HP and Sail Boats</b>
Cofrestru Blynyddol – Ceisiadau Mewn Person yn Unig. Yn Swyddfeydd yr Harbyrau neu ar y Prif Draethau gyda'r cwch ar gael er ei archwilio. Dim ffi lansio yn daladwy.	£42.00	£45.00	Annual Registration – In Person Application Only. At the Harbour Offices or at the main Resort Beaches, with the vessel available for inspection. No launching fees charged for small vessel.

PORTHMADOG HARBOUR	Financial Performance for the Period 1 April 2025 to 31 March 2026 - November 2025 Review		
	BUDGET / TARGETS FOR THE PERIOD 1/4/25 TO 31/3/26	INCOME & EXPENDITURE FORECASTED 1/4/25 TO 31/3/26	OVER (UNDER)
Employees	79,918	83,753	3,834
Buildings	18,870	11,146	(7,724)
Transport	740	272	(468)
Supplies & Services	23,770	15,048	(8,722)
One - Off Expenditure - Financed from Reserves	0	31,914	31,914
<b>Total Expenditure</b>	<b>123,298</b>	<b>142,133</b>	<b>18,834</b>
Income	(76,590)	(72,915)	3,675
Contribution from Reserves Tow	0	(31,914)	(31,914)
<b>Total Net</b>	<b>46,708</b>	<b>37,305</b>	<b>(9,404)</b>

iv) **Other Key Issues**

- **Harbour Masters Office and Compound area**

Works at the Harbour Master Office have now been completed. During the winter period, the office was reconfigured to accommodate both the Porthmadog Beaches Officer and Senior Harbour Officer. This also allowed for the relocation of the staff canteen to a more suitable area within the building, ensuring improved staff welfare facilities.



Work on the compound area is ongoing, with further details to be provided in the Harbour Master Report.

- **Staff**

Significant snowfall during the winter period created difficulties for home carers attempting to access patients who require multiple daily visits. The Maritime Unit was requested to assist by providing a transport service for nurses and carers, using their 4x4 vehicles from the early hours of the morning until late at night. Without this assistance, some residents may not have received any visits during this challenging period. We are extremely proud of and grateful to the staff for the service they provide both on and off the water.

Maritime staff also responded to an environmental incident in the Criccieth area during the winter. Staff trained in oil spill response deployed booms, absorbent mats and other materials to contain the spill and minimise the environmental impact.

- **Terra Marique**

During 2026 we expect the next delivery of a shunt reactor by the vessel 'Terra Marique'. As in 2024, the operation is planned to take place at Morfa Bychan beach, where the barge will be beached before the reactor is transported by road to Trawsfynydd (Date to be confirmed).

- **Rowing Club**

A formal agreement between the Rowing Club and the Maritime Service has now been approved following a request for the use of land within the compound area. The Rowing Club has used the area for storage for a number of years, and we are pleased that an official agreement is now in place between both parties.

### **3. RECOMMENDATIONS**

- 3.1 The Committee is asked to accept the contents of the report.

<b>Meeting</b>	Porthmadog Harbour Advisory Committee
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<b>Date:</b>	27 <sup>th</sup> March 2026
<b>Author:</b>	Harbour Master Malcolm Humphreys
<b>Service:</b>	Maritime Service, Economy and Community Department,
<b>Title:</b>	Update on Operational Matters

## 1. BACKGROUND

The Committee's role is to consider, discuss and advise on matters relating to the management, protection and development of the harbour and to receive members' comments on matters relating to Porthmadog Harbour.

The purpose of this report is to provide an update on operational issues related to the harbour, inviting feedback or comments from committee members.

## 2. REPORTING ON OPERATIONAL ISSUES

The summary below is presented from the perspective of the performance of the Service.

### a) Navigation Matters

Due to ongoing maintenance requirements and adverse weather and sea conditions, there are currently three Notice to Mariners in force relating to the approaches to the Porthmadog Harbour. The channel has continued to be monitored throughout the winter period. The large sandbank that developed during the previous season remains in place. Mariners are therefore advised to approach the area with caution. Vessels with a significant draught are advised to navigate the channel approximately 1.5 hours either side of high water.

Mariners are strongly advised to contact the Harbour Office and refer to the latest Local Notice to Mariners for up-to-date information regarding navigation into Porthmadog Harbour.

The following Aids to Navigation are currently "Off Station":

- No3 Starboard hand mark
- No4 Port hand mark
- No12 Port hand mark

As part of our statutory duty, we must advise mariners to navigate with caution within the channel and on approach to the harbour. Any Aids to Navigation currently "Off Station" will be repositioned at the earliest opportunity, subject to safe sea and weather conditions. Once repositioned, an updated Notice to Mariners will be issued, and the information will also be recorded on the Trinity House Local Aids to Navigation LARs database. Further details will be provided in the Harbour Masters report.

## **b) Specific issues have arisen**

### **Harbour Compound**

As previously mentioned by the Senior Harbour Officer, improvement works within the compound area are ongoing. New composite fencing and gates have been installed both internally and externally, improving security for the storage area and enhancing the overall appearance of the compound. Further work will include replacing the existing wooden planters with composite boards to match the fencing, along with resurfacing work around the planter areas.

The containers currently stored in the compound for use at Morfa Bychan during the operational season will shortly be transported back to site, creating additional working space for maritime staff.

### **Yacht Club**

The Yacht Club has replaced the anchor moorings and chain for the pontoon as part of its scheduled maintenance programme.

### **CCTV**

The Service has once again been requested to provide CCTV footage to assist North Wales Police with ongoing enquiries in and around the harbour area. The department welcomes these requests and continues to assist wherever possible.

## **c) Maintenance**

- 2.1 The annual Workboat Code 3 inspection and full engine service for the Harbour Patrol boat have been completed. Following minor maintenance work, GP2 is now back in service and ready for the upcoming season.
- 2.2 Dwyfor is currently undergoing maintenance. Several issues were identified last season regarding the vessel's condition, and investment has been made to repair the clutch, exhaust system and address other minor defects. It is anticipated that the work will be completed by April.
- 2.3 Harbour moorings are scheduled for inspection this year. Servicing of chains, shackles, buoys and lines has already commenced. Commercial divers have been contracted to inspect the equipment to ensure that all moorings remain safe and secure for customers.
- 2.4 Staff have been preparing mooring equipment for deployment of Aids to Navigation prior to the start of the season. A new local chart will be produced and published once all A to N are in the correct positions.

- 2.5 The Service continues to monitor sandbank encroachment near 'Danger Rock'. Mariners operating vessels with a draught of 2 metres or more are advised to navigate this section of the channel approximately 1.5 hours either side of high water in order to avoid grounding. All mariners are encouraged to contact the Harbour Office prior to entering or leaving the harbour to obtain the latest navigational information.
- 2.6 The Pay and Display machine located in the rear car park will be replaced with a new card payment machine. Following feedback from users, this change is expected to provide a more convenient service while also reducing security risks to staff when transporting cash to the bank.
- 2.7 The Harbour Office is currently seeking information regarding potential funding opportunities for the removal of abandoned vessels. Harbours across the UK continue to face significant costs associated with the recovery and disposal of such vessels.
- 2.8 The Service has recently invested in a new 4x4 vehicle to support Maritime staff. This will allow officers to carry out their duties safely and efficiently across both harbour and beach areas.

**d) Events**

- 3.0 Any organisation wishing to hold an event within the harbour area is requested to contact the Harbour Office in advance to discuss the details. As part of our statutory duties, the Service is required to publish a Notice to Mariners to inform harbour users of any activity that may present a potential navigational hazard.

The Service wishes all event organisers a successful season and hopes for favourable weather conditions. We will continue to support event organisers in implementing safe operating procedures to ensure all activities within the harbour are conducted safely.

**4. RECOMMENDATIONS**

- 4.1 The Committee is asked to accept the contents of the report.